

### **Parking Decals & Parking Instructions:**

1. Prior to the first day of clinicals the students and/or instructors must stop by security at any SEH facility to register their vehicles and obtain parking decals. Instructors may pick up a stack of forms from security, have their students fill them out, and then return them to security to obtain the group of parking decals. They will need their license plate numbers to fill out the forms.
2. Decals must be affixed to the windshield's lower left corner.
3. Returning students who already have decals do not need to obtain another decal.
4. Students should be encouraged to car- pool due to congestion.
5. **Never should a student or instructor park in any patient parking areas.**
6. All students and instructors, including weekend and evening students, and St. Elizabeth students and instructors are to park:
  - a) **Edgewood** - "Lot S", adjacent to Gateway College on Thomas More Parkway. If an instructor employee is already parked in employee parking for work, they do not need to move their car for clinical instructing. Students may not park in the garage or employee parking, or they will receive a citation. See Appendix A for parking map for Edgewood.
  - b) **Florence** – students may **NOT** park in employee parking. Students will park in the orange section noted on the map (see Appendix B), enter hospital through the 1A/1B Entrance and follow inside signage to the main hospital. Evening/night shift students only may park in employee parking in the very back facing I75. See Appendix B Florence parking map which outlines the appropriate parking area.
  - c) **Dearborn** – students are to park on the 4<sup>th</sup> floor (top) of the parking garage. See Appendix D for Dearborn parking map.
  - d) **Ft Thomas, Covington, Grant, other facilities** - park in employee parking. Follow signs to employee parking.
7. All instructors and students parking on SEH property must have parking decals. Students and instructors who are employees do not need to obtain a student/instructor parking decal if they have an employee decal. Instructors may contact security ahead of time for decal stickers. Security prefers group obtain cards ahead of time.
8. Contact security with any questions or concerns. Call (859) 301-2270 for any problems or difficulties with parking.

Appendix A

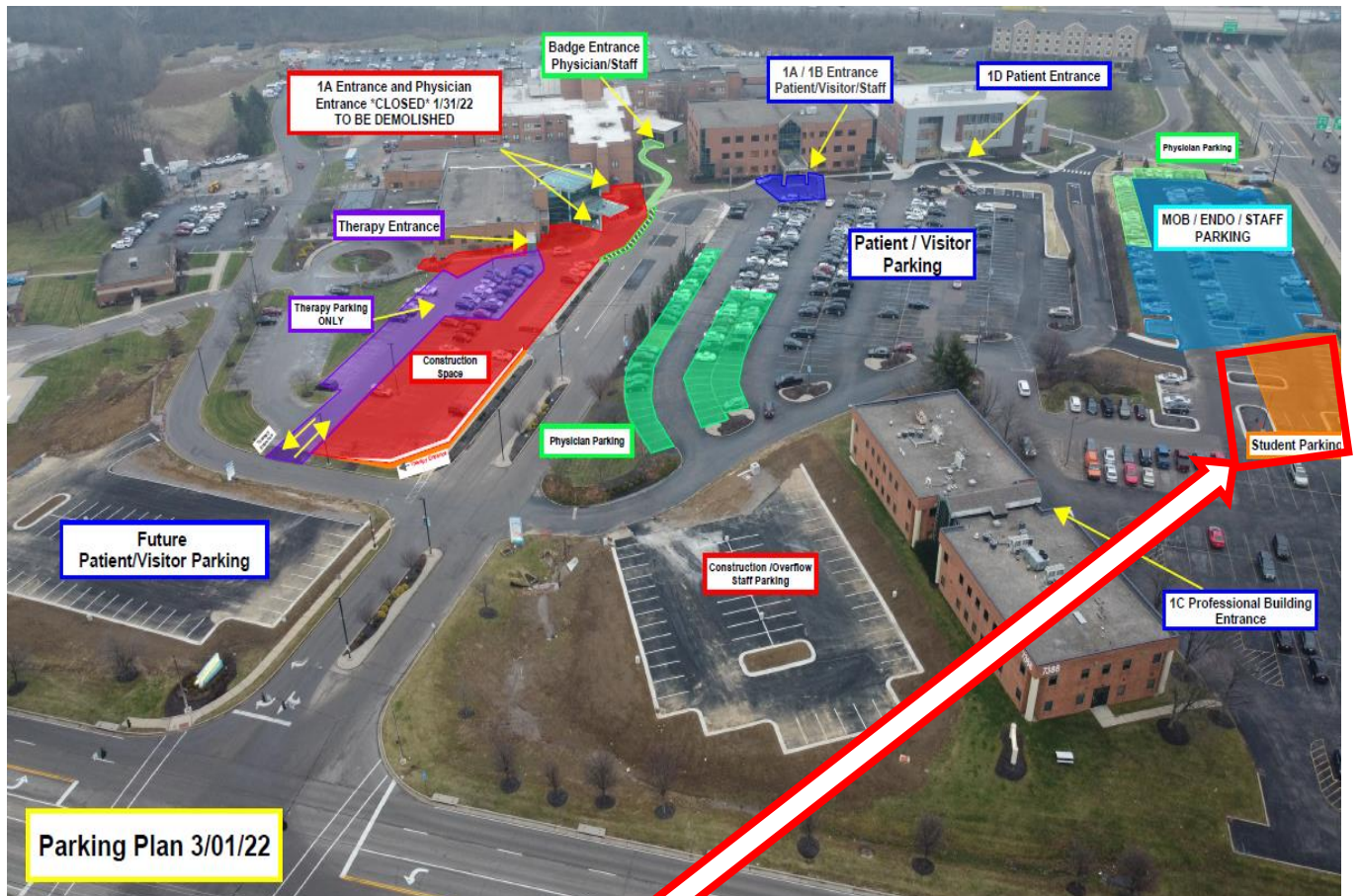
# Edgewood Campus Parking Map

(Park in Lot S, by Gateway Community College)

**Park Here. LOT S Gateway College**

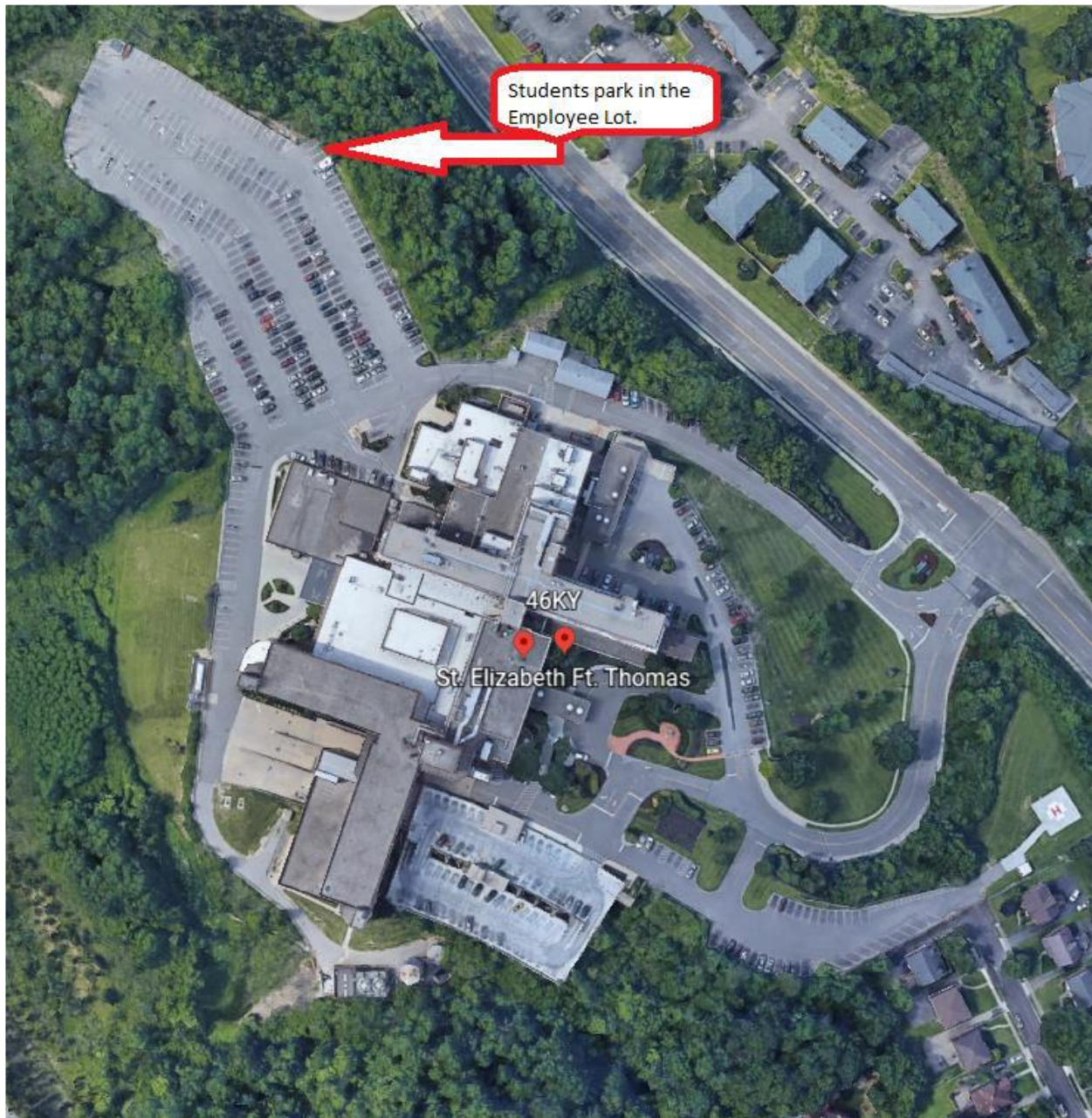


Appendix B  
Florence Campus Parking Map  
(Student Parking)



Students will park in the orange section noted on the map, enter hospital through the 1A/1B Entrance and follow inside signage to the main hospital

Appendix C  
**FORT THOMAS CAMPUS PARKING MAP**



Appendix D

**DEARBORN INDIANA CAMPUS PARKING MAP**

