**To:** Clinical Student

**From:** Graduate Medical Education Office

**Date:** 2021

**Re:** Clinical Experience Performed at The Christ Hospital

We are happy to welcome you to our facility. Thank you for choosing The Christ Hospital for your clinical rotation!

To ensure this will be a positive experience for all involved we require the following be completed 4 weeks **prior** to the start of your clinical rotation and turned into your Schools Student Coordinator/Instructor:

* Review the Christ Hospital’s Environment of Care (EOC) and Safety Information
* Review the Code of Responsible Conduct
* Review, sign, and return the HIPPA Confidentiality and Data Security Agreement
* Complete, sign, and return the Student Acknowledgement Form
* Review, sign and return the COVID-19 Attestation
* School must submit a Letter of Good Standing to the GME office.

All of these documents are available on The Health Collaborative’s website at:

[The Christ Hospital | The Health Collaborative](https://workforce.healthcollab.org/students/clinical-placement-for-nursing-students/the-christ-hospital/)

If you should need EPIC access for your rotation your preceptor must email the Network Learning Team below along with a copy of your “Student Acknowledgement Form” and a “Letter of Good Standing”. This must be completed **3 weeks prior** to your rotation start date.

Please work with your clinical instructor/coordinator to submit these forms. This documentation will need to be kept on file with the school to be available upon request. You are responsible for the review and signature of these documents.

Thank you.

Melissa Bosse

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